

LIVE OAK PRESERVE ASSOCIATION, INC.
ORGANIZATIONAL MEETING OF THE BOARD OF DIRECTORS
March 20, 2018
MINUTES

Transcriptionist Note: Please note that the minutes as transcribed contain only motions and items requiring action by the Board of Directors. They do not contain discussion unless specifically requested to be made a part of the record.

I. CALLING OF ROLL & CALL TO ORDER

Michael Ceparano, President of the Live Oak Preserve Association Inc., called the Board of Directors Meeting to order at 12:20 A.M. on March 20, 2018 at Grand Oak Clubhouse, 9401 Oak Preserve Blvd., Tampa, Florida.

Directors Present:

Michael Ceparano
Ravi Kumar Srivastava
Earl Myers

Directors Absent:

Anthony Leone
John Martel

Staff Present:

Sola Adewunmi, CAM

Guests Present:

A quorum of Board members was present.

Notice: The notice of the meeting was posted as required by the Florida statutes.

II. ELECTION OF OFFICERS

Michael Ceparano was elected President
Ravi Srivastava was elected Vice President
Anthony Leone was elected Secretary
Earl Myers was elected Treasurer
John Martel was elected Director

III. READING AND DISPOSAL OF ANY UNAPPROVED MINUTES

None

IV. BUSINESS

- A. Designation of signatories on Association accounts – Earl Myers and Ravi Srivastava are designated signatories on the Live Oak Preserve Association Inc. bank accounts.
- B. Designation of Board Liaison to Attorney & Community Association Manager – Michael Ceparano is designated Board liaison to the attorney. Sola Adewunmi will remain the Community Association Manager.
- C. Procedures for Board receipt of Board meeting information – Board meeting information will be emailed to the Board for their review prior to the Board meeting.
- D. Limited Authorities Granted – Michael Ceparano made a motion to grant the Community Association Manager limited authority to spend funds as necessary to maintain the community in the amount of \$3,500. Earl Myers seconded the motion. All in favor the motion passed.
- E. Meeting minutes – Meetings will be recorded and destroyed once transcribed.
- F. Posting Meeting Notice – Notices will be posted at Bulletin board and clubhouse and on the website.

G. Next Meeting - The next Meeting will be April 17, 2018 at 7:00 PM at the Grand Oak Club, 9401 Oak Preserve Boulevard, Tampa, Florida.

H. Board Member Certification – All Board members have signed the certification forms.

V. ADJOURNMENT

There being no further business to come before the Live Oak Preserve Association, Inc., Board of Directors, Michael Ceparano made a motion, Earl Myers seconded to adjourn the meeting at 12:33 p.m. All in favor, the motion passed.

Respectfully submitted,
Carol Twynham, For the Secretary

These minutes were approved on 4/24/18.

Anthony Leone

Signed

ANTHONY LEONE
Printed Name